

CAMBRIDGESHIRE POLICE AND CRIME PANEL

THURSDAY 18 JULY 2013, 2.00 PM

Civic Suite - Huntingdonshire District Council

Contact – Alexander.daynes@peterborough.gov.uk, 01733 452447

AGENDA

	Page No
1. Apologies for Absence	
2. Declarations of Interest	
3. Minutes of the Meeting held 12 June 2013	3 - 6
4. Public Questions	
5. Police and Crime Plan - update	7 - 10
6. Annual Report	11 - 26
7. Performance Framework	27 - 40
8. Decisions by the Commissioner	41 - 44
9. Agenda Plan	45 - 46

Membership:

Councillors: M McGuire, J D Ablewhite, T Bick, P Bullen, M Curtis, G Elsey, N Khan, J Palmer, M Shellens, B Shelton and I Walsh.

Independent Co-optees:

Christine Graham and Raja Ali

Officer Support:

Gary Goose and Mike Davey



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MINUTES OF A MEETING OF THE SHADOW CAMBRIDGESHIRE AND PETERBOROUGH POLICE AND CRIME PANEL HELD AT HUNTINGDONSHIRE DISTRICT COUNCIL ON 12 JUNE 2013

Members Present: Councillors Ablewhite, Bullen, Khan, McGuire, Palmer, Reiner (for Councillor Bick), Shellens, Shelton and Walsh and Christine Graham.

Officers Present:

Mike Davey	Cambridgeshire County Council
Alex Daynes	Peterborough City Council
Gary Goose	Peterborough City Council

Others Present:

Sir Graham Bright	Cambridgeshire Police and Crime Commissioner
Brian Ashton	Deputy Cambridgeshire Police and Crime Commissioner
Dorothy Gregson	Office of the Police and Crime Commissioner
John Hummersone	Office of the Police and Crime Commissioner

1. Election of Chairman

Councillor McGuire was nominated and seconded. There were no other nominations and Councillor McGuire was named as chairman for 2013/14.

2. Election of Vice-chairman

Councillor Walsh was nominated and seconded. There were no other nominations and Councillor Walsh was named as vice-Chairman for 2013/14.

3. Apologies for Absence

Received from Councillor Elsey, Councillor Bick and Raja Ali.

4. Declarations of Interest

None were received.

5. Minutes of the meeting held 21 March 2013

The minutes of the meeting held on 21 March 2013 were agreed as an accurate record and the action points were noted.

6. Decision by the Commissioner

The Commissioner noted the Panel's consideration of the draft Police and Crime Plan during the last meeting. He was grateful for the Panel's endorsement of the plan. The plan had subsequently been published on the Commissioner's website and a summary leaflet produced. The Commissioner would come to the Panel with updates to the plan.

The Panel received a report summarising the decisions taken by the Police and Crime Commissioner since the previous meeting. The Panel was asked to review and scrutinise the decisions and identify any decisions where a report should be submitted to a future meeting for further consideration. The Commissioner advised the Panel that monitoring of performance against the Police and Crime Plan was underway with information being added to the public website.

[Councillors Kahn and Shellens arrived]

The Panel was further advised that the extension of the Chief Constable's contract ensured continuity of leadership in delivering the necessary savings and other initiatives such as the introduction of new technology for police officers.

[Councillor Palmer arrived]

The Panel discussed Neighbourhood Watch initiatives and was advised of the new programme - "Alert" - that was being introduced to assist communities with this work.

The Panel was advised that the lease of part of St Ives Police Station to Cambridgeshire County Council was identified as part of the larger project "Making Assets Count".

The Panel requested further information be submitted to a future meeting regarding collaboration in the context of Section 22A agreements that were listed in the report. The Panel requested that the performance and outcomes of the agreements be included in the report.

The Panel further requested that more information about the individual decisions be included in future Decisions reports.

Following consideration of the report, the Panel:

1. Requested a future report on Section 22A collaboration be received; and
2. Requested future reports include more information about each decision.

7. Meeting Dates and Work Programme

The Panel received the agenda plan for future meetings including dates and times for meetings.

ACTIONS:

1. Add collaboration to the November meeting;
2. Officers to advise on options to include a questions session at each meeting;
3. Include the Communications Strategy of the Commissioner's Office at a future meeting.

The meeting began at 2.00pm and ended at 3.00pm

ACTIONS

DATE OF MEETING	ITEM	ACTION	UPDATE
12 June 2013	6. Decisions by Commissioner	Provide more information on each decision for future reports.	Completed
	7. Agenda Plan	Add collaboration to November meeting	Completed
		Advise on questions/any other business session in meetings	
		Receive report on the Communication Strategy of the Commissioner's officer at the next meeting.	Scheduled for November meeting

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CAMBRIDGESHIRE POLICE AND CRIME PANEL	Agenda Item No. 5
18 July 2013	Public Report

Report of the Office of the Police and Crime Commissioner

Contact Officer(s) – Dr Dorothy Gregson, Chief Executive
Contact Details – cambs-pcc@cambs.pnn.police.uk 0300 333 3456

Police and Crime Plan Update - Collaboration

1. PURPOSE

- 1.1 To send a draft variation to the Police and Crime Plan on collaboration to the Police and Crime Panel to enable the Panel to review the draft variation.

2. RECOMMENDATIONS

- 2.1. The Panel is asked to review the draft variation to the Police and Crime Plan and make a report or recommendations on the draft variation to the Commissioner.

3. TERMS OF REFERENCE

- 3.1 Item 1, To review and make a report or recommendation on the draft Police and Crime Plan, or draft variation, given to the Panel by the Police and Crime Commissioner.

4. BACKGROUND

POLICE AND CRIME PLAN

- 4.1 The Police Reform and Social Responsibility Act 2011 places a responsibility on Police and Crime Commissioners to issue a Police and Crime Plan within the financial year they are elected. Cambridgeshire's Police and Crime Plan was published by 31 March 2013.
- 4.2 Under the Act, before issuing or varying a Police and Crime Plan, the Commissioner must send the draft plan or variation to the Police and Crime Panel. The Panel must review the draft plan or draft variation and make a report or recommendations to the Commissioner.
- 4.3 The Commissioner must have regard to any report or recommendation, give the Panel a response to any such report or recommendation and publish his response.

COLLABORATION

- 4.4 Cambridgeshire is involved in national (e.g National Police Air Service), regional (e.g Eastern Region Special Operations Unit for organised crime) and local collaborations.
- 4.5 In recent years the focus of collaboration has been on local preferred partnership arrangements and in early 2011 Bedfordshire Police, Bedfordshire Police Authority, Cambridgeshire Constabulary, Cambridgeshire Police Authority, Hertfordshire Constabulary and Hertfordshire Police Authority signed a Memorandum of Understanding which created the Bedfordshire, Cambridgeshire and Hertfordshire Strategic Policing Alliance.
- 4.6 The agreement has provided the foundation for significant collaboration. Currently collaboration with Bedfordshire and Hertfordshire covers the armed policing unit, automatic number plate recognition, central ticket and collisions administration, counter

terrorism and domestic extremism, delegation of authority (on call arrangements), dogs section, major crime unit, operational planning and support unit, road policing unit, scientific services unit and procurement.

- 4.6 Collaboration remains high on the local and national agenda. The Police Reform and Social Responsibility Act places new duties on chief officers and policing bodies to keep collaboration opportunities under review. It also places a duty on them to collaborate where it is in the interests of the efficiency or effectiveness of their own and other police force areas. Where collaboration is judged to be the best option they must collaborate. Collaboration has generated significant savings for Cambridgeshire and these savings are now embedded within our budget.

5. KEY ISSUES – NEXT STEPS ON COLLABORATION

- 5.1 Within the Police and Crime Plan the Commissioner pledges *“to improve efficiencies and make cost-reductions by more co-operation with neighbouring forces over and above the Bedfordshire, Hertfordshire and Cambridgeshire Strategic Alliance.”*
- 5.2 The Plan also stated *“Strategic Collaboration - The strategic alliance is set to save between £15-£20 million by the end of 2015/16. While at its heart collaboration is about saving money it will also deliver equal or improved effectiveness and resilience for the three forces. It is anticipated that collaboration will meet future demands for the next three to ten years, taking account of new and emerging developments. It will cover all aspects of:*
- *Protective services (dogs, roads policing, counter terrorism and domestic extremism)*
 - *Organisational support services (joint working opportunities within a number of departments)*
 - *Operational support services (contact management, criminal justice and custody)*
- An established three-force programme team is responsible for researching, designing and implementing collaborative approaches to areas of work agreed by the force executives and Police and Crime Commissioners. The team will also be responsible for ensuring that each implementation is followed by an effective evaluation process – to include a rigorous assessment of benefits realisation/return on investment.”*
- 5.3 These sections highlight that the main focus of local collaboration was the three force collaboration across Bedfordshire and Hertfordshire for all areas of protective services, (specialist policing) organisational support and operational support.
- 5.4 In April 2013, Hertfordshire signalled its desire for the major focus of the three force strategic alliance going forward to be on protective services. In June 2013 a new Memorandum of Understanding was signed to secure the future of the Joint Protection Service and Professional Standards. The new focus of the three force collaboration on protective services has opened the door to move forward quickly with two force collaboration with Bedfordshire and explore wider collaboration in line with other forces in line with the Commissioner’s pledge.
- 5.5 The general references and substantive section on strategic collaboration therefore need to be amended to reflect this change. The substantive section (page 16) now reads:
- “Strategic Collaboration - Work will continue with local, regional and national partners to maintain the momentum on collaboration. It will be ensured that any work not only enables the budget to be balanced, but also successfully contributes to the delivery of an efficient and effective police service while protecting local policing. Building on historical success, future collaboration across operational and organisation*

support services will be used to generate significant savings. While at its heart collaboration is about saving money it must also deliver equal or improved effectiveness and resilience for forces compared to what they could deliver on their own.”

6. IMPLICATIONS

- 6.1 It should be noted that entering into a collaborative arrangement with other forces requires a formal decision by the Police and Crime Commissioner and the establishment of any new collaboration will therefore be reported to the Police and Crime Panel.

7. CONSULTATION

- 7.1 The original draft Plan was published on the Commissioner’s website on 26 February and accompanied with a press release stating that public feedback was invited. The press release was also tweeted to more than 500 followers on Twitter. Articles subsequently appeared in local newspapers. The public engagement described is in addition to the feedback Sir Graham received from members of the public during his election campaign which has already helped shape the draft Police and Crime Plan.

- 7.2 It should be noted that the Police Reform and Social Responsibility Act places new duties on chief officers and policing bodies to keep collaboration opportunities under review and to collaborate where it is in the interests of the efficiency of effectiveness of their own and other police force areas. Where collaboration is judged to be the best option they must collaborate.

8. NEXT STEPS

- 8.1 The draft variation will be reviewed by the Panel on 18 July. The Commissioner must have regard to any report or recommendation, give the Panel a response to any such report or recommendation and publish his response.

9. BACKGROUND DOCUMENTS

- 9.1 Police and Crime Plan 2013-16 www.cambridgeshire-pcc.gov.uk/police-crime-plan
Strategic Policing Alliance - Memorandum of Understanding Between: Bedfordshire Police, Bedfordshire Police and Crime Commissioner, Cambridgeshire Constabulary, Cambridgeshire Police and Crime Commissioner, Hertfordshire Constabulary and Hertfordshire Police and Crime Commissioner

10. APPENDICES

- 10.1 None

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CAMBRIDGESHIRE POLICE AND CRIME PANEL	Agenda Item No. 6
18 July 2013	Public Report

Report of the Police and Crime Commissioner

Contact Officer(s) – Dorothy Gregson

Contact Details – cambs-pcc@cambs.pnn.police.uk 0300 333 3456

ANNUAL REPORT 2012/13

1. PURPOSE

- 1.1 This report is being presented to the Cambridgeshire Police and Crime Panel to enable it to review the annual report issued by the Police and Crime Commissioner under Section 12 of the Police Reform and Social Responsibility Act 2011.

2. RECOMMENDATIONS

- 2.1 The Panel is asked to review the annual report.

3. TERMS OF REFERENCE

- 3.1 Item 2, To review, put questions to the Police and Crime Commissioner at a public meeting, and make a report or recommendation (as necessary) on the annual report.

4. BACKGROUND

- 4.1 This report is presented to enable the Panel to carry out its functions as noted in paragraph 3. The Panel is required to review the annual report.
- 4.2 Under Section 12 of the Police Reform and Social Responsibility Act 2011, each Police and Crime Commissioner must produce an annual report on the exercise of the organisation's functions in the financial year and the progress in meeting the police and crime objectives in the Police and Crime Plan.
- 4.3 As soon as practicable after producing the annual report, the Commissioner must send the report to the Police and Crime Panel. The Commissioner must attend before the Panel at a public meeting, present the report to the Panel and answer the panel's questions on the report.
- 4.4 The Commissioner must arrange for the annual report to be published.

5. KEY ISSUES

- 5.1 The annual report reflects the transition from the Police Authority to the Police and Crime Commissioner during 2012/13, with the Commissioner taking up his role on 22 November and the Police and Crime Plan being set for the new financial year.

6. IMPLICATIONS

- 6.1 None.

7. CONSULTATION

- 7.1 The Commissioner has made appropriate arrangements for obtaining the views of the people in Cambridgeshire, the Chief Constable, responsible authorities and other relevant parties in carrying out the functions outlined above.

8. NEXT STEPS

- 8.1 The Commissioner must give the panel a response to any report or recommendation on the annual report and publish any such response in a manner determined by the Panel.

9. BACKGROUND DOCUMENTS

- Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985
9.1 Police and Crime Plan 2013-16 www.cambridgeshire-pcc.gov.uk/police-crime-plan

10. APPENDICES

- 10.1 Annual report.

GET CLOSER TO...

...the Commissioner

The election of a Police and Crime Commissioner marked one of the biggest changes to the way in which our Police Service is managed for many years. I am delighted that I was chosen to be your Commissioner at the election.

I am hugely impressed by the Chief Constable and his team and have found it very easy to work with them since my arrival. I had to make some major decisions in the first few weeks of holding office, including a very difficult decision on the policing part of the council tax. The decision to raise the precept in 2013/14 by six pence per week for homes in the Band D category enabled us to balance the budget, fund ten extra frontline police officers and to show a sustainable path ahead.

However my first annual report covers both work overseen by Cambridgeshire Police Authority and, since November, myself alongside the Chief Constable. I am pleased to report to the public some excellent achievements throughout the year.

Overall crime levels in Cambridgeshire have continued to fall more than the national average; most objectives in the Local Policing Plan have been met. Two of our policing areas are ranked in the top ten most peaceful places in the country to live, according to the UK Peace Index. The Chief Constable has made big savings while driving further improvements.

These achievements should not be understated, especially when seen against the background of immense change required to deliver an efficient and effective policing service within the available budget. Every officer and member of staff has been affected in some way; to remain professional and motivated in these challenging times is a credit to everyone involved.



The Commissioner's pledges

My pledges were created in direct response to feedback from the public during my election campaign, subsequent correspondence, meetings with members of the public and staff from partner agencies.

- **Be the voice of the people**, not the police. The views of the public, heard at both formal and informal meetings and surgeries, have helped shape my decisions. The appointment of an **engagement outreach worker** will enable me to learn more about what the public need and want.
- **Work in partnership** with the public, partner agencies, the voluntary sector and Neighbourhood Watch. I have provided funding to allow Neighbourhood Watch to communicate more effectively with communities to both tackle and prevent crime. Partner agencies have also been encouraged to look at alternative ways of working which allow them to be sustainable in the future.
- **Focus on localised policing** and meeting local needs. Policing cannot be one size fits all. In particular I have been working with the force to ensure the prioritisation of road safety, including an operation in Cambridge to tackle anti-social cycling which was led by special constables. A total of 346 fines were issued for offences such as riding with no lights and contravening traffic signs. Patrols continue in the area.
- **Visible policing** giving priority to front line policing and as much visible policing as possible. I have been able to balance the 2013/14 budget and provide for ten more officers on the streets. This, along with an ongoing programme to provide officers and staff with mobile data devices to update crimes and incidents while on patrol, have increased the number of operational hours spent in the community.
- **Increase the number of special constables**. I have been building on the existing regional work in developing the Employer Supported Policing scheme within businesses. This scheme encourages companies to support their employees to volunteer as special constables. It is hoped the time invested in promoting this scheme will enable the force to increase both the number of special constables and the hours they work.

- **Improve call handling** to see a better and faster response to all telephone calls to the police. I have been monitoring and overseeing performance which has resulted in an improvement in non-emergency call handling through the 101 service, with up to 94 per cent of calls now picked up within 30 seconds.
- **Focus on tackling anti-social behaviour, burglary and drug misuse.** The force has reported a one per cent decrease in burglary in the past year. They are also prioritising their attendance at burglaries in order to capture the evidence needed to catch the offender.
- **Take a preventative approach** towards crime working with young people, persistent offenders and troubled families. The force continues to use restorative justice where possible to reduce the number of young people beginning their working life with a criminal record. In the last year 45 per cent of all restorative justice disposals, equating to 700 incidents, were for young people.
- **Increase collaborative working** with neighbouring police forces. I have been forging ahead with plans to collaborate, creating new shared units with Hertfordshire and Bedfordshire to reduce costs and improve efficiency. New collaboration agreements include: Armed Policing Unit, Cameras, Tickets and Collisions, Operational Planning and Support Unit, Dog Unit and Roads Policing Unit.
- **Hold the police to account** with a genuine public partnership. I have published my Police and Crime Plan which illustrates what I have asked the force to focus their resources on, and how I intend to monitor how well they are doing. I have also ensured the long term stability for the public and Cambridgeshire Constabulary by extending the Chief Constable's contract until six months past the next police and crime commissioner elections.



Sir Graham Bright

GET CLOSER TO...

...the force

The force has made significant inroads into delivering against the actions contained within each Local Policing Plan 2012/13 priority. This plan also provided a firm foundation from which Sir Graham could develop his first police and crime plan and continue the great work into the next financial year.

Performance highlights from 2012/13 include:

1. Maintain local police performance

- Increase in public confidence in five of the six local policing areas
- Improvement in the satisfaction victims of crime have with overall service delivery
- Burglary satisfaction rates are 'better than peers'

2. Deliver policing within available budget

- Force re-structure which focuses on a new service delivery model for response policing, neighbourhood policing and volume crime investigation, has released £5m in savings
- During 2012/13 new agreements were reached between Cambridgeshire, Hertfordshire and Bedfordshire for collaboration on Cameras, Tickets and Collisions, Operational Planning and Support Unit, Dog Unit, Roads Policing Unit contributing £1m in savings for Cambridgeshire.

3. Reduce crime and disorder

- 5,200 fewer offences recorded last year, down from 51,658 in 2011/12
- Significant force-wide improvements in total crime and victim-based crime
- Public perceived levels of anti-social behaviour remain very low

4. Keeping people safe

- Increase in the number of reports and detections for domestic abuse
- New department created to better safeguard victims of abuse by bringing the dedicated investigation teams together
- Introduction of Specially Trained Officers (STOs) to support victims of sexual assault

5. Maintain the resilience of protective services

- Number of people killed or seriously injured in Cambridgeshire, including on the roads and as a result of certain crimes, has fallen, with 27 fewer victims last year, down from 400 in 2011/12.

Focus on...

...maintaining local police performance

This objective focuses on providing an effective policing service which makes innovative use of existing resources and extends public involvement.

GET CLOSER TO...

...volunteers

The force is supported by more than 250 volunteer special constables who provided nearly 60,000 duty hours in the past year. From taking responsibility for bespoke local policing campaigns to supporting the policing of the Olympics these men and women have an invaluable part to play.



Volunteers also get involved in other areas of the force's business such as running the CCTV scheme in Ely and working within the High Tech Crime Unit.

Hundreds of members of the public act as the force's eyes and ears through a range of Watch groups. Neighbourhood Watch helps keep communities safe, while nearly 500 Speedwatch volunteers are taking to the county's roads to both report and deter speeding drivers.

... delivering policing within available budget

This focuses on identifying and implementing activity which will help reduce costs or improve efficiency.

GET CLOSER TO...

...local policing

A force restructure in April 2012, the second year of the Government's Spending Review period 2011-15, created a local policing delivery model around existing local authority and community safety partnership boundaries. As part of the restructure senior posts were removed in favour of constables dedicated to local policing, and officers and staff moved from back office functions onto the frontline. Thus far it has been possible to protect local policing and deliver a bespoke, rather than one size fits all, policing approach to local issues.



GET CLOSER TO...

...balancing the budget

Cambridgeshire Police Authority approved a budget of £127.6m for 2012/13. To balance the budget, the policing element of the council tax was increased by 2.9 per cent and savings and efficiencies of £5.4m identified. From within the budget it has been possible to finance capital spending and remove the need to borrow. At the end of the year, spending was £125.4m, an under spend of £2.2m.



Year on year, budget reductions of £5m to £6m have been required. For that to be achievable reductions are made throughout the year. This enables the reductions to be smoothed so that the focus can remain on day to day business rather than the need to suddenly cut spending.

Capital expenditure on buildings, vehicles and information and communications technology amounted to £5.4m. This was financed by grant (£1.6m), revenue contributions (£3.2m), and capital receipts/reserves (£0.6m). Sixty-nine per cent of the budgeted capital programme was achieved.

Reserves: Total (useable) reserves at the 31st March 2013 are £22.1m (£26.2m at 31 March 2012) of which £12.3m are earmarked for specific purposes, including £6.3m for future capital spending. Of the remainder, the General Fund Balance, held as a working balance and general contingency, is £9.2m (about seven per cent of the Net Budget Requirement for 2013/14). More details on the above can be found in the Statement of Accounts 2012/13.

The austerity measures will continue through the next Spending Review Period. At the time of writing, budget reductions of around £20m will be required over the period April 2014 to March 2017. Significant further change will be required over the years ahead to deliver savings of this magnitude.

... reducing crime and disorder

This focuses on continuing to drive crime and disorder to lower levels, transferring the fear of crime from the law abiding public to those who persistently commit crime.

GET CLOSER TO...

...the Tactical Team

The Central Intelligence Bureau's operational arm, the Tactical Team, was launched in April 2012. This group of officers and staff not only provide a fast time response to critical incidents, but are responsible for the 'door a day' warrants, acting on local intelligence and investigating rural crime.



During the past year the team has arrested 441 people, conducted more than 2,600 stop-searches of people in identified crime 'hot spot' areas, submitted 1,753 items of intelligence, carried out 232 search warrants and arrested 23 people wanted under European Arrest Warrants.

They have been involved in a diverse range of operations and achieved some notable results including a car key burglary series, in which thieves broke into homes and stole the keys to expensive cars, resulting in the arrest and charge of three prolific burglary suspects; the Fitzwilliam College artefact burglary and an ATM theft series.

... keeping people safe

This focuses on dedicating resources to ensure those at most risk from harm are protected.

GET CLOSER TO...

...the Public Protection Unit

The Public Protection Department was launched in April 2012 and saw dedicated units set up to investigate rape, domestic abuse, adult and child abuse. The department also has a Multi-Agency Referral Unit, a Missing Persons Investigation Unit and Integrated Offender Management.

This new approach to protecting the most vulnerable people in Cambridgeshire has already reaped rewards. The Domestic Abuse Investigation and Safeguarding Unit aims to encourage people to report domestic abuse. The force has seen an increase in reports of domestic abuse – up by 408 recorded victims to 2,604 in the last 12 months. The number of offences detected has also risen from 41.8 per cent to 49.4 per cent.



The number of recorded rapes and the subsequent detection rate has also increased with detections rising to just over 30 per cent from 19.6 per cent.

Staff working in the department have secured jail terms ranging from life to 17½ years. In one case a victim of a serial domestic abuser waived her right to anonymity to encourage other victims of domestic abuse to come forward.

... maintaining the resilience of protective services

The management of resources and delivery of service is maintained to support both local policing and national requirements.



...major crimes

A new Major Crime Unit for Bedfordshire, Cambridgeshire and Hertfordshire opened in April 2012 providing increased resilience and strengthening each force's investigations capability.

The unit investigates murder, manslaughter and other major crime enquiries across the three force areas. Jail terms totalling almost 800 years have been handed out to offenders including killers and rapists during the unit's first 12 months. Since its launch the unit has taken on 38 fresh investigations.

It was recently involved in the investigation of three linked murders in Peterborough which resulted in several charges. The suspects are currently awaiting trial.

In a separate investigation a 19-year-old man was jailed for 15 years in December 2012 for killing a man and seriously injuring two others in Cambridge.

As well as improving resilience and strengthening major crime investigations, the new unit will also deliver almost £700,000 in cashable savings.

Criminals have been ordered to pay back more than £1.4 million pounds worth of assets under the Proceeds of Crime Act. Officers and staff working in the Economic Crime Unit successfully applied for 128 confiscation orders.

GET CLOSER TO...

...Roads Policing Unit

Monthly topical 'Think' campaigns have made Cambridgeshire's roads safer by encouraging motorists to belt up, stop using their mobile phones, drive within the speed limits and not drink and drive.



Contact the Police and Crime Commissioner

Write to: South Cambridgeshire Hall, Cambourne Business Park, Cambourne, Cambridge, CB23 6EA

Email: cambs-pcc@cambs.pnn.police.uk

Call: 0300 333 3456

Follow: @PCCCambs

CAMBRIDGESHIRE POLICE AND CRIME PANEL	Agenda Item No. 7
18 July 2013	Public Report

Report of the Police and Crime Commissioner

Contact Officer(s) – Dorothy Gregson

Contact Details – cambs-pcc@cambs.pnn.police.uk 0300 333 3456

PERFORMANCE FRAMEWORK

1. PURPOSE

- 1.1 This report is being presented to the Cambridgeshire Police and Crime Panel to enable it to review the performance framework.

2. RECOMMENDATIONS

- 2.1 The Panel is asked to review the performance framework.

3. TERMS OF REFERENCE

- 3.1 Item 8, To support the effective exercise of the functions of the Police and Crime Commissioner.

4. BACKGROUND

- 4.1 This report is presented to the Panel following discussions about the performance framework of the Police and Crime Plan 2013-16.

5. KEY ISSUES

- 5.1 The performance framework sets out details of:
- the performance framework for the Police and Crime Plan
 - mechanisms for holding the Chief Constable to account
 - controls assurance mechanisms.
- 5.2 The Police and Crime Plan sets out the Commissioner's clear commitment to holding the police to account on behalf of the public.
- 5.3 The Commissioner takes a risk-based approach to performance. Risk management has been embedded into the work of the organisation on an ongoing and continuous basis. Robust controls assurances are in place to ensure continuous and appropriate management of policing.
- 5.4 The Commissioner wants the police and other partners to be focused on what is important: making Cambridgeshire a safer place in which to live, being focused on getting the job done, not just measures and targets. The Commissioner expects the police and other partners to strive to be more joined up, efficient and effective.
- 5.5 Performance monitoring must be visible to the public. One of the Commissioner's pledges focuses on being the voice of the people. The Commissioner uses feedback from the public to help him to continually support and challenge the provision of policing in Cambridgeshire.

6. IMPLICATIONS

- 6.1 The performance framework sets out the robust monitoring arrangements in place for holding the police to account on behalf of the public.

7. CONSULTATION

- 7.1 The Commissioner has made appropriate arrangements for obtaining the views of the Chief Constable in developing the arrangements set out in the performance framework.

8. NEXT STEPS

- 8.1 The performance framework is being published on the Commissioner's website. The performance framework will be continuously developed further with partner agencies.

9. BACKGROUND DOCUMENTS

- Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985
- 9.1 None.

10. APPENDICES

- 10.1 Performance framework.



PERFORMANCE MONITORING

1. PURPOSE AND PRINCIPLES

The Police and Crime Plan sets out the Commissioner's clear commitment to holding the police to account on behalf of the public.

The Commissioner takes a risk-based approach to performance. Risk management has been embedded into the work of the organisation on an ongoing and continuous basis. Robust controls assurances are in place to ensure continuous and appropriate management of policing.

The Commissioner wants the police and other partners to be focused on what is important: making Cambridgeshire a safer place in which to live, being focused on getting the job done, not just measures and targets. The Commissioner expects the police and other partners to strive to be more joined up, efficient and effective.

Performance monitoring must be visible to the public. One of the Commissioner's pledges focuses on being the voice of the people. The Commissioner uses feedback from the public to help him to continually support and challenge the provision of policing in Cambridgeshire.

The performance framework will be continuously developed further with partner agencies.

2. ROLES AND RESPONSIBILITIES

2.1 Police and Crime Commissioner

Under the Police Reform and Social Responsibility Act 2011, the Police and Crime Commissioner must scrutinise, support and challenge the overall performance of the Constabulary including against the priorities set in the Police and Crime Plan and hold the Chief Constable to account for this performance. In particular, the Commissioner must hold the Chief Constable to account for:

- a) the exercise of the functions of the Chief Constable and those under the direction and control of the Chief Constable

- b) the exercise of the duty to have regard to the Police and Crime Plan
- c) the exercise of the duty to have regard to the strategic policing requirement
- d) the exercise of the duty to have regard to codes of practice issued by the Home Secretary
- e) the effectiveness and efficiency of the Chief Constable's arrangements for collaboration
- f) the effectiveness and efficiency of the Chief Constable's arrangements for engagement with local people
- g) the extent to which the Chief Constable obtains value for money
- h) the exercise of duties relating to equality and diversity
- i) the exercise of duties relating to the safeguarding of children and child welfare.

The Police and Crime Plan must set out the means by which the Chief Constable's performance in providing policing will be measured.

The Commissioner must publish information to enable people to assess the performance of the Commissioner and Chief Constable in exercising their functions.

The Commissioner must produce an Annual Report on the exercise of the Commissioner's functions and the progress in meeting the police and crime objectives set out in the Police and Crime Plan.

2.2 Chief Constable

The Constabulary, and the civilian staff of the Constabulary, are under the direction and control of the Chief Constable. The Chief Constable must exercise the power of direction and control in such a way as is reasonable to assist the Commissioner in exercising the Commissioner's functions. The Chief Constable is responsible to the public and accountable to the Commissioner for—

- a) leading the force in a way that is consistent with the attestation made by all constables on appointment and ensuring that it acts with impartiality
- b) appointing the force's officers and staff (after consultation with the Commissioner, in the case of officers above the rank of Chief Superintendent and police staff equivalents)
- c) supporting the Commissioner in the delivery of the strategy and objectives set out in the Plan;
- d) assisting the Commissioner in planning the force's budget;
- e) providing the Commissioner with access to information, officers and staff as required;
- f) having regard to the Strategic Policing Requirement when exercising and planning their policing functions in respect of their force's national and international policing responsibilities;

- g) notifying and briefing the Commissioner of any matter or investigation on which the Commissioner may need to provide public assurance either alone or in company with the Chief Constable (all Commissioners are designated as Crown Servants under the Official Secrets Act 1989(a), making them subject to the same duties in relation to sensitive material as Government Ministers);
- h) being the operational voice of policing in the force area and regularly explaining to the public the operational actions of officers and staff under their command;
- i) entering into collaboration agreements with other Chief Constables, other policing bodies and partners that improve the efficiency or effectiveness of policing, and with the agreement of their respective Policing Bodies;
- j) remaining politically independent of their Commissioner;
- k) managing all complaints against the force, its officers and staff, except in relation to the Chief Constable, and ensuring that the Commissioner is kept informed in such a way as to enable the Commissioner to discharge their statutory obligations in relation to complaints in a regular, meaningful and timely fashion. Serious complaints and conduct matters must be passed to the Independent Police Complaints Commission in line with legislation;
- l) exercising the power of direction and control in such a way as is reasonable to enable their Commissioner to have access to all necessary information and staff within the force;
- m) having day to day responsibility for financial management of the force within the framework of the agreed budget allocation and levels of authorisation issued by the Commissioner.

2.3 Police and Crime Panel

The Police and Crime Panel provides checks and balances in relation to the performance of the Commissioner. The Panel scrutinises the Commissioner's exercise of their statutory functions. The Panel does not scrutinise the Chief Constable.

3. RELATIONSHIPS WITH PARTNERS AND OTHER BODIES

3.1 Crime and Disorder Reduction Grants

The Commissioner may make a crime and disorder reduction grant to any person or organisation and may make this grant subject to any conditions considered appropriate.

3.2 Co-operative working

The Commissioner must have regard to the relevant priorities of each responsible authority. The Commissioner and a responsible authority (in exercising its functions under Section 6 of the Crime and Disorder Act 1998) must act in co-operation with each other.

The Commissioner and the relevant criminal justice bodies must make arrangements to provide for an efficient and effective criminal justice system.

4. MONITORING MECHANISMS

4.1 Commissioner Monitoring

The Commissioner and Chief Constable meet frequently and informally to ensure both are up to date with respect to each other's work. Any issues emerging through these discussions requiring decision or performance monitoring are escalated to the monthly Business Co-ordination Board.

The Business Coordination Board meets monthly in private. Its papers are routinely placed on the Commissioner's website to ensure its work is transparent. The agenda includes four sections: strategy, governance, business and holding to account.

Within the "holding to account" element of the agenda, reports on specific areas of business are considered. The Commissioner receives an annual cycle of reports on the Police and Crime Plan. These reports are scrutinised through the Business Coordination Board to ensure performance against the Police and Crime Plan and the quality of service provision. The choice of topic is linked to the objectives within the Police and Crime Plan, the risk register and its controls assurance processes and issues of public concern. Topics covered in the first seven months included: Taser, PCSO review, Collaboration, Call handling, Rural Policing, Anti-Social Behaviour and Road Safety.

Specific subgroups have been established to consider complaints and finances. The minutes of these subgroups are considered at the Business Coordination Board ensuring that any issues emerging through these meetings that require decision or performance monitoring by the Commissioner are escalated.

Formal performance reports against the Police and Crime Plan Performance Framework (Appendix A) and objectives are provided to the Commissioner on a quarterly basis, or more frequently if necessary. Further detail and independent verification is sought if necessary both through the Constabulary and through the Office of the Police and Crime Commissioner's (OPCC) access to relevant performance databases.

Members of the public speak to the Commissioner face to face at his regular surgeries. The Commissioner also responds to their letters and emails sharing their experiences of policing. The Commissioner seeks responses from the Constabulary to the concerns raised by members of the public, some of which are being handled by the Constabulary through the formal complaints mechanisms. The Commissioner also handles complaints against the Chief Constable.

The OPCC receives formal reports on complaints under the Police Reform Act 2002 (as amended by the Police Reform and Social Responsibility Act 2011) from the Professional Standards Department on a quarterly basis, or more frequently if necessary. Any issues emerging through these reports requiring decision or performance monitoring are escalated to the monthly Business Co-ordination Board.

The Deputy Commissioner holds a six-monthly meeting with the Deputy Chief Constable, Head of the Professional Standards Unit and senior officers of the OPCC. It is a forum in which the Deputy Commissioner is able to have oversight of the handling of complaints both within the Constabulary and the OPCC, including formal reports on complaints from the Professional Standards Department and the OPCC.

The Commissioner also undertakes a programme of visits linked to Police and Crime Plan objectives and is able to respond to feedback from the public through the Commissioner's methods of engagement outlined in the 'Approach to Engagement'.

There is a comprehensive programme of Internal and External Audit. Internal and External Audit reports are reviewed by the Joint Audit Committee.

Her Majesty's Inspectorate of Constabulary (HMIC) inspection reports regarding Cambridgeshire are reviewed by the Commissioner when received and the Commissioner's response is published.

The Office of the Police and Crime Commissioner maintains an Independent Custody Visitors Scheme to provide independent monitoring of police custody areas and check that Police and Criminal Evidence Act (PACE) guidelines are being followed.

The Animal Welfare Visiting Scheme, managed and co-ordinated by the Hertfordshire Commissioner's office on behalf of Hertfordshire, Bedfordshire and Cambridgeshire provides an independent check on the condition and welfare of police dogs across the tri-force area.

4.2 Constabulary-Level Monitoring

The Force Executive Board (FEB) has a monitoring role for performance which is delegated to the performance board. A high level report of performance is received by the Force Executive Board at its monthly meetings. The minutes of the FEB are considered by the Commissioner through the monthly Business Coordination Board.

The Force Performance Board will continue to meet monthly and will be chaired by the Assistant Chief Constable. The Chief Constable may attend at various points throughout the year.

At this meeting, the chair will hold Command leads (and equivalent) to account for their own performance across the range of Police and Crime Plan indicators (and

supporting metrics). Although it is not practical for all measures to be discussed each month, the agenda setting mechanism will ensure that all priorities are subject to the appropriate level of scrutiny.

The Assistant Chief Constable will set actions as necessary to ensure performance improvements are maintained, and ensure that support can be directed where most needed.

The Force Performance Board is supported by two more detailed sub groups; the Territorial Policing Command Performance Group and the Investigations Command Performance Group. These monthly meetings fall the week before the Force Performance Board and scrutinise a more detailed level of information – it is at these meetings where District Commanders (and equivalent department managers) are held to account for local performance.

Each department and district translates the aims and desired outcomes into defined delivery plans. These delivery plans reflect both the priorities and direction of the Police and Crime Plan, but also those of their Community Safety Partnership (CSP), focussed on the policing contribution.

The delivery plans are managed through a single operating system, providing strategic leads with performance reports which reflect the progress of actions. This enables performance monitoring to be considered both quantitatively and qualitatively at Force Performance Board meetings where necessary.

The Corporate Performance Department will continue to support the Performance Framework at Force / Local Area / Specialist Department level with appropriate data and routine review of performance.

Equality and diversity issues are managed and governed by the Equality Board, meeting quarterly chaired by the nominated performance lead on Equality, Diversity and Human Rights (Chief Superintendent, Corporate Development).

4.3 Collaboration Monitoring

Each Memorandum of Understanding and Section 23 or 22A Agreement sets out the arrangements for monitoring performance.

4.4 Partnership and Grant Monitoring

The Commissioner's approach to the oversight of performance of other agencies contributing to the delivery of the Police and Crime Plan is akin to that of a 'grandparent', providing independent support and challenge on behalf of the public.

The Commissioner and staff are able to attend or arrange relevant meetings with partnerships and other bodies in order to understand their contribution to delivery of the Police and Crime Plan.

Each grant agreement will set out arrangements for monitoring performance. The Commissioner will focus on issues relating to spending plans, actual spending, plans for future sustainability and evidence of working with other organisations.

The performance framework will be developed further with partner agencies.

4.5 Police and Crime Panel Monitoring

The Panel scrutinises the Commissioner's exercise of their statutory functions. The Commissioner's Annual Report is reviewed by the Police and Crime Panel.

5. CONTROLS ASSURANCE MECHANISMS

Robust controls assurances are in place to ensure continuous and appropriate management of policing. The Joint Strategic Risk Register sets out in some detail the risk controls (methods of controlling or managing the risk) and controls assurance (methods of verification which provide an opinion on the operation of controls in place to manage the risk), against the key risks or challenges that could prevent the Commissioner and Chief Constable in achieving their objectives.

Details of the key controls assurance mechanisms are set out at Appendix B.

6. Conclusions

The Commissioner holds the police to account on behalf of the public. The Commissioner takes a risk-based approach to performance. Risk management has been embedded into the work of the organisation on an on-going and continuous basis. Robust controls assurances are in place to ensure continuous and appropriate management of policing.

Appendix A

PERFORMANCE FRAMEWORK FOR POLICE AND CRIME PLAN 2013-16

Maintain local police performance	Baseline
Dealing with local concerns	72.3%
Satisfaction with service delivery	85.4%
Achieve and maintain 300 Specials Constables	245

Continue to tackle crime and disorder	Baseline
Reduce victim based crime	40,653
Increase the detection rate	30.6%
Reduce dwelling burglary	2,744
Increase the burglary detection rate	20.5%
Maintain low levels of perceived of anti-social behaviour	0.9%
The level of anti-social behaviour does not increase over the next 12 months	28,021
Reduce the total harm caused by Organised Crime Groups operating in Cambridgeshire	See note below ¹
Increase the volume of assets removed from criminals	136
Increase the value of assets removed from criminals	£1,502,063
Perception of drug misuse	14.0%

Keeping people safe	Baseline
Reduce the percentage of offenders who reoffend within 12 months	See note below ²
Limit the number of people who commit offences whilst on the Integrated Offender Management scheme	See note below ³
Improve the ratio of reported incidents of domestic abuse to prosecutions ⁴	8.4%
Increase the satisfaction of victims of racist incidents ⁵	78.7%

Maintain the resilience of protective services	Baseline
Reduce the number of people killed or seriously injured in road traffic collisions	370

¹ Measures and data currently being finalised.

² Measures currently being finalised with partners.

³ Measures currently being finalised with partners.

⁴ Number of domestic violence cases where the Crown Prosecution Service has authorised a charge and which have gone through the court system, as a percentage of all domestic violence incidents.

⁵ This is a measure of racist incidents only.

DEFINITION OF POLICE AND CRIME PLAN INDICATORS

	Indicator	Description	Data used
Maintain local police performance	Dealing with Local Concerns	Percentage of respondents who agree that Cambridgeshire Police are dealing with the things that matter to people in their community	Policing in Cambridgeshire survey data (conducted via telephone interviews). Data to May 2013
	Satisfaction with Service Delivery	Percentage of victims of crime who were at least fairly satisfied with the whole experience	Victim satisfaction surveys (conducted via telephone interviews). Data to May 2013
	Special Constabulary	Number of Special Constables	Strength data from ORIGIN. Data to May 2013.
Continue to tackle crime and disorder	Victim-Based Crime	Number of victim-based crimes	Police recorded crime. Data to May 2013
	All Crime Detection Rate	Percentage of crimes which are detected	Police recorded crime. Data to May 2013
	Burglary Dwelling	Number of burglary dwelling crimes	Police recorded crime. Data to May 2013
	Burglary Dwelling Detection Rate	Percentage of burglary dwelling crimes which are detected	Police recorded crime. Data to May 2013
	Perception of high anti-social behaviour	Percentage of respondents who perceive that there is a high level of anti-social behaviour in their area	Policing in Cambridgeshire survey data (conducted via telephone interviews). Data to May 2013
	Level of Anti-social behaviour	Number of incidents of anti-social behaviour	Police recorded incident data. Data to May 2013
	Asset Recovery	Value and volume of assets removed from criminals	JARD data to May 2013
	Perception of drug misuse	Percentage of respondents who consider drug misuse to be a problem in their local area	Policing in Cambridgeshire survey data (conducted via telephone interviews). Data to May 2013
Keeping people safe	Ratio of Domestic Abuse Incidents to Prosecutions	Number of domestic abuse cases where the CPS has authorised a charge and which have gone through the court system, as a percentage of all domestic abuse incidents	Police recorded crime and CPS data. Data to March 2013
	Satisfaction with Service Delivery - Racist Incidents	Percentage of victims of racist incidents who were at least fairly satisfied with the whole experience	Policing in Cambridgeshire survey data (conducted via telephone interviews). Data to May 2013
Maintain the resilience of protective services	KSI Road Casualties	Number of people killed or seriously injured in road traffic collisions	Cambridgeshire County Council data to April 2013

Appendix B

KEY CONTROLS ASSURANCE MECHANISMS

Force Performance Board

The Force Performance Board meets monthly and is chaired by the Assistant Chief Constable. The Chief Constable may attend at various points throughout the year. At this meeting, the chair will hold Command leads (and equivalent) to account for their own performance across the range of Police and Crime Plan indicators (and supporting metrics). The Assistant Chief Constable will set actions as necessary to ensure performance improvements are maintained, and ensure that support can be directed where most needed.

Force Executive Board (FEB)

The Force Executive Board is the monthly meeting chaired by the Chief Constable and attended by strategic heads of business. It is where close attention is paid to both finance and resources and where strategic direction is set and managed. It is also the governance forum for the Constabulary which monitors constabulary risk. Operational decisions will be made by the FEB while key strategic decisions will be referred to the Police and Crime Commissioner. Minutes of the meeting are published on the force website.

The FEB is supported by the People Board which is held monthly and chaired by the Deputy Chief Constable. This board monitors the establishment and deals with business such as Health and Safety, Learning and Development, HR policy, sickness levels etc.

Business Coordination Board

The Business Coordination Board is a monthly meeting between the Commissioner, Deputy Commissioner, ACPO Officers and senior officers of the Office of the Police and Crime Commissioner, chaired by the Police and Crime Commissioner. It is a forum in which current and future business is discussed between the senior leaders of the two bodies, focussing on issues relating to strategy, governance, business and holding the Chief Constable to account. It is one forum in which decisions can be made by the Commissioner, informed by the decision making policy. The Board takes a risk-based approach. Minutes of the meeting and key papers are published on the Commissioner's website.

Finance Sub-Group

The Finance Sub-Group is a monthly meeting between the Deputy Commissioner, the Commissioner's Chief Finance Officer and the Constabulary's Chief Finance Officer. It is a forum in which the senior finance leads in the two bodies are able to ensure that the finances are managed effectively. This includes detailed financial planning and monitoring to inform advice to the Commissioner and Chief Constable.

Complaints Meeting

The Deputy Commissioner holds a six-monthly meeting with the Deputy Chief Constable, Head of the Professional Standards Unit and senior officers of the Office of the Police and Crime Commissioner. It is a forum in which the Deputy Commissioner is able to have oversight of the handling of complaints both within the Constabulary and the Office of the Police and Crime Commissioner.

Custody Visitors Panel

This is a forum that meets quarterly to provide the Commissioner with oversight of the area of custody, highlighting any thematic areas or issues for attention by the force. The meeting involves relevant force custody representatives, members of the Commissioner's staff and the three local custody visitor panel chairmen.

Joint Audit Committee

The purpose of the Audit Committee is to provide independent assurance of the adequacy of the risk management framework and the associated control environment, independent scrutiny of the Commissioner's and Chief Constable's financial and non-financial performance to the extent that it affects exposure to risk and weakens the control environment, and to oversee the financial reporting process. The Audit Committee is made up of five members who are independent of the Police and Crime Commissioner and the Constabulary and meets quarterly. An Integrity Sub-Committee could provide oversight and controls assurance regarding appointments and the management and monitoring of complaints and integrity issues.

Collaboration

Each Memorandum of Understanding will set out the governance arrangements to allow all bodies involved in the collaboration to participate in joint oversight of the lead Commissioner and Chief Constable. The **BCH Alliance Summit** undertakes this role for the Bedfordshire, Cambridgeshire and Hertfordshire Alliance, meeting quarterly. Similar arrangements will be established for **Bedfordshire and Cambridgeshire**. The **Eastern Region Collaboration Meeting** undertakes this role for the Eastern Regional Collaboration.

Other

Internal Audit undertakes a risk-based rolling programme of audits to assess the adequacy of the fulfilment of statutory functions and good governance practices.

External Audit considers whether appropriate statutory functions are fulfilled effectively.

Her Majesty's Inspectorate of Constabulary (HMIC) conducts a programme of inspections of the Constabulary. The Commissioner is also able to request an inspection of the Constabulary by HMIC.

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CAMBRIDGESHIRE POLICE AND CRIME PANEL	Agenda Item No. 8
18 July 2013	Public Report

Report of the Police and Crime Commissioner

Contact Officer(s) – Dorothy Gregson

Contact Details – cambs-pcc@cambs.pnn.police.uk 0300 333 3456

DECISIONS BY THE COMMISSIONER

1. PURPOSE

- 1.1 This report is being presented to the Cambridgeshire Police and Crime Panel to enable it to review or scrutinise decisions taken by the Police and Crime Commissioner under Section 28 of the Police Reform and Social Responsibility Act 2011.

2. RECOMMENDATIONS

- 2.1 The Panel is recommended to indicate whether it would wish to further review and scrutinise the decisions taken by the Police and Crime Commissioner. In these circumstances further information would be provided for a future meeting.

3. TERMS OF REFERENCE

- 3.1 Item 6, To review or scrutinise decisions made, or other action taken, by the Police and Crime Commissioner in connection with the discharge of the commissioner's functions.

4. BACKGROUND

- 4.1 This report is presented to enable the Panel to carry out its functions as noted in paragraph 3. The Panel is required to review or scrutinise decisions made, it is also required to support the effective exercise of the functions of the Police and Crime Commissioner.

5. KEY ISSUES

- 5.1 The following decisions taken by the Commissioner have been notified to the Panel:

24 June 2013 – To approve and sign the Annual Governance Statement for 2012/13.

24 June 2013 – To approve the Annual Report for 2012/13.

- 5.2 The relevant decision records are attached at Appendix 1.

- 5.3 If the Panel wishes to scrutinise these decisions, further details can be provided for the next meeting. The Panel will be reviewing the Annual Report under a separate agenda item.

6. IMPLICATIONS

- 6.1 Subject to the Panel's need for further information or scrutiny on any of the decisions above, it may be required that further information is submitted to a future meeting of the Panel.

7. CONSULTATION

- 7.1 The Commissioner has made appropriate arrangements for obtaining the views of the people in

Cambridgeshire, the Chief Constable, responsible authorities and other relevant parties in taking the decisions outlined above. These decision records have been placed on the Commissioner's website.

8. NEXT STEPS

8.1 The Panel members may request further information about the decisions detailed above.

8.2 Future decisions taken by the Commissioner will continued to be notified to the Panel.

9. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

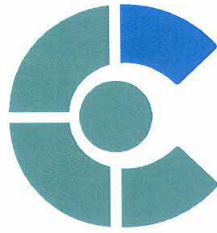
9.1 Decisions records and background papers detailed at Appendix 1.

10. APPENDICES

10.1 Decision records.



CAMBRIDGESHIRE POLICE AND CRIME COMMISSIONER DECISION RECORD – CPCC 2013-014	
Subject	Annual Governance Statement
Decision	To approve and sign the Annual Governance Statement for 2012 /13.
Decision Summary	<p>The Police and Crime Commissioner approved the Corporate Governance Framework and Scheme of Governance in December 2012. The governance process is overseen by the Interim Joint Audit Committee which has a responsibility to ensure, and report on, compliance with the scheme.</p> <p>The Annual Governance Statement (AGS) is an important document in that it shows that governance arrangements are reviewed and improvements agreed, thus demonstrating to users and stakeholders how better governance assists the delivery of better quality services.</p> <p>The production of the full AGS meets the requirements of the Accounts and Audit Regulations 2011 to review the arrangements for, and approve a statement in accordance with proper practices in relation to, internal control.</p> <p>In November 2012, the Interim Joint Audit Committee approved an Interim (Joint) Governance Statement covering the period 1 April 2012 to 21 November 2012 (the date of the abolition of the Police Authority).</p> <p>For 2012/13, separate Annual Governance Statements have been prepared by the Office of the Police and Crime Commissioner and the Constabulary.</p> <p>No significant control issues have been identified by auditors or other review processes. However, section 5 of the AGS refers to some areas identified for improvement.</p> <p>The AGS was approved by the Interim Joint Audit Committee on 17 June. When agreed, it should be signed by the Commissioner and the Chief Executive.</p> <p>The AGS for the Constabulary was also approved by the Interim Joint Audit Committee on 17 June and will be signed by the Chief Constable and the Chief Finance Officer (Constabulary).</p> <p>The Annual Governance Statement (AGS) must be published alongside the 2012/13 Statement of Accounts.</p>
Contact Officer	Dorothy Gregson, Chief Executive Tel: 0300 333 3456 Email: dorothy.gregson@cambs.pnn.police.uk

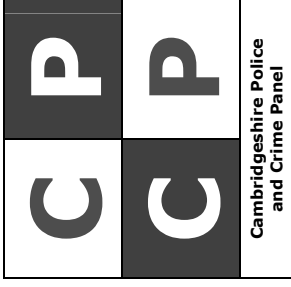


Cambridgeshire
Police & Crime
Commissioner

CAMBRIDGESHIRE POLICE AND CRIME COMMISSIONER DECISION RECORD – CPCC 2013-015	
Subject	Annual Report 2012/13
Decision	To approve the Annual Report for 2012 /13.
Decision Summary	<p>Under Section 12 of the Police Reform and Social Responsibility Act 2011, each Police and Crime Commissioner must produce an annual report on the exercise of the organisation's functions in the financial year and the progress in meeting the police and crime objectives in the Police and Crime Plan.</p> <p>The annual report reflects the transition from the Police Authority to the Police and Crime Commissioner during 2012/13, with the Commissioner taking up his role on 22 November and the Police and Crime Plan being set for the new financial year.</p> <p>As soon as practicable after producing the annual report, the Commissioner must send the report to the Police and Crime Panel. The Commissioner must attend before the Panel at a public meeting, present the report to the Panel and answer the panel's questions on the report. The Commissioner must give the panel a response to any report or recommendation on the annual report and publish any such response in a manner determined by the Panel. The Panel will review the annual report when they meet on 18 July 2013.</p> <p>The Commissioner must arrange for the annual report to be published.</p>

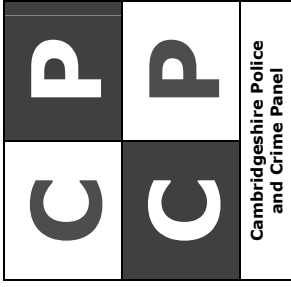
Contact Officer	Dorothy Gregson, Chief Executive Tel: 0300 333 3456 Email: dorothy.gregson@cambs.pnn.police.uk
Background Papers	Annual Report 2012/13.

Sir Graham Bright, Cambridgeshire Police and Crime Commissioner	
I confirm I have reached the above decision after consideration of the facts above.	
Signature	Date 24/6/13



**CAMBRIDGESHIRE POLICE AND CRIME PANEL
AGENDA PLAN**

DATE OF MEETING	TITLE/ PURPOSE	OFFICER
Thursday 18 July 2013 Civic Suite 1a 2pm	Decisions by the Commissioner	Police and Crime Commissioner's Office
	Police and Crime Plan – update	Police and Crime Commissioner's Office
	Annual Report	Police and Crime Commissioner's Office
	Review Complaints	Police and Crime Commissioner's Office
	Performance Framework	Police and Crime Commissioner's Office
Wednesday 6 November 2013 Civic Suite 1a 2pm	Decisions by the Commissioner	Police and Crime Commissioner's Office
	Review Complaints	Police and Crime Commissioner's Office
	Section 22A Contracts	Police and Crime Commissioner's Office
	Commissioner's Communication Strategy	Police and Crime Commissioner's Office
Wednesday 5 February 2014 Civic Suite 1a 2pm	Decisions by the Commissioner	Police and Crime Commissioner's Office
	Review Complaints	Police and Crime Commissioner's Office



DATE OF MEETING	TITLE/ PURPOSE	OFFICER
	Scrutiny of the Budget	Police and Crime Commissioner's Office
Wednesday 19 March 2014 Civic Suite 1a 2pm	Decisions by the Commissioner Review Complaints Scrutiny of the Police and Crime Plan	Police and Crime Commissioner's Office Police and Crime Commissioner's Office Police and Crime Commissioner's Office